

## **The Fontainebleau Inn**

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### **2021 Pricing and Policies**

**Wedding Rental Charge for 2021 (May through October)      \$4,800.00 plus 8% Sales Tax**

#### **This Pricing Includes:**

Five hours of ceremony / reception time, providing exclusive use of the banquet area, common rooms, covered patio, gardens and grounds. Additional hours cost \$400.00 plus tax, billed to the nearest 1/4 hour.

Tables and Chiavari chairs. Indoor banquet room seating capacity is 150 guests. Total capacity of 180 guests with indoor and patio seating.

Covered outdoor patio area overlooking the lake. Protective patio sides are available when needed for \$200.00, and the area can be heated for \$200.00.

Experienced event-planning assistance and coordination.

Ample hours of prep and decorating time for caterers, florists, and musicians.

A complimentary Salon room and bath for dressing, hair, and make-up.

Interior sound system with cordless microphone for background music and toasts.

Our banquet room has air conditioning and heat, nice modern restrooms, is fully insured, and the entire facility is fully protected by a back-up power generator.

**Appointments:** Please note that the Inn is our home. If you or someone involved with your event needs to visit the Inn for any reason, please give us the courtesy of a call or email to schedule. Thank you for your consideration.

## General Policies

**Overview:** Food service is provided by an outside caterer from our approved list. We provide beverage services, subject to some minimum charges (see our Alcohol Information below for details). You are required to rent our eight overnight guest-rooms (see details below).

**Seating:** Our maximum inside seating capacity is 150 people (special arrangements can be made for larger events using the covered patio.) Tables and chairs are available as follows:

180 Mahogany Chiavari chairs with white padded seats for indoor and patio seating  
12 Oval Tables (8' long, 30" wide, seat 7- 10)  
18 Round Tables (4' across, seat 6)  
7 Round Cocktail Tables (3' across, seat 4)  
10 Rectangular Tables (four 6', six 8', all 30" wide, for head and buffet tables, etc.)  
Assorted table combinations for cake, gifts, D.J. etc.

**Hours:** Events may take place between 2:00 p.m. and 11:00 p.m.

**Catering:** Your food service must be supplied by a caterer from our approved list:

<u>Business</u>	<u>Phone #</u>	<u>Website</u>
Word of Mouth	607-387-3052	email: <a href="mailto:wordofmouth@zoom-dsl.com">wordofmouth@zoom-dsl.com</a>
Serendipity	607-273-2145	<a href="http://www.serendipitycatering.biz">www.serendipitycatering.biz</a>
Heights Catering	607-257-4144	<a href="http://www.theheightsithaca.com">www.theheightsithaca.com</a>
Dano's	607-582-7555	<a href="http://danosonseneca.com">danosonseneca.com</a>
Gance's	607-779-1779	<a href="http://www.gances.com">www.gances.com</a>
Stone Cat café	607-546-5000	<a href="http://www.stonecatcafe.com">www.stonecatcafe.com</a>
Ithaca Bakery	607-257-2255	<a href="http://www.ithacabakery.com">www.ithacabakery.com</a>
Hope's Events and Catering	607-351-5893	
Sweet and Saucy	607-562-3135	
Macro Mama's	607-387-9111	email: <a href="mailto:macromamas@gmail.com">macromamas@gmail.com</a>

**Ceremony:** You are welcome to have your ceremony at the inn. If the entire time of the event, including the ceremony, exceeds 5 hours, additional hours will be billed as described in our pricing above. White ceremony chairs are available for rental at \$2.00 each, including set-up and breakdown. We also have a 10'x10' musicians' tent and a portable sound system available for ceremony rental if needed.

The Lawrence Chapel, next door to the Inn, is a charming site for your ceremony. It will accommodate 150 people. The Chemung County Historical Society owns and manages the site, and can be contacted at (607) 734-4167.

**Music:** You may choose your own entertainment for your event (DJ, band, etc.). Because the Inn is in a residential lake community, we will work with the service you choose to maintain appropriate sound levels.

**Rehearsals:** You may rehearse your ceremony at the Inn free of charge. We ask that the rehearsal not take more than 1.5 hours, and that the number of participants be limited to a reasonable level (20 or less). Rehearsal dinners are separate events that are not included in the Wedding Rental Charge. We will quote prices for these events upon request.

### **Beverage Service**

The Inn has a liquor license from New York State and must serve all alcoholic beverages. We try to be as flexible as possible in providing the style of service you desire, while maintaining a responsible atmosphere.

You have the choice of offering a complimentary full open bar or complimentary wine and beer. Whichever you choose, your final beverage charges will be based upon which items you choose to serve, your final guest count, the length of your party, and how much your guests drink. The advantage of this method is you will only pay for what is consumed. Each party is different, but our experience is final bills generally fall in the \$25 to \$35 per person range for all beverage charges, before gratuity.

The final beverage bill will be the sum of two components: Base Fee, and Consumption Charges:

**Base Fee:** We charge a **base fee of \$5.00 per person** on your final guest count, which covers costs for bartenders and staff, real glassware, unlimited soda, ice, and supplies for a five hour event. Additional event time is billed at \$1.00 per guest per hour, billed to the nearest 1/4 hour (note this fee applies only to guests over 5 years old).

**Consumption Charges:** We charge for the quantity of complimentary beverages actually consumed at your event (i.e. bottles, kegs), based upon the prices listed below or from our current Wine & Beer List. Consumption charges are subject to a **per person minimum of \$20.00**. If the actual per-guest consumption charges fall below this minimum, we bill the minimum per guest instead of the actual quantities consumed.

Both the Base Fee and Consumption charges are subject to a **guest count guarantee of 100:**

#### **Consumption Prices:**

Iced tea, Lemonade, and Local Cider by the pitcher: \$6.00

Beer, Wine, and Champagne: See our current Beer & Wine List for options and prices.

Liquor: Liquor charges are based on the actual amounts consumed, billed to the nearest tenth of each bottle used at the prices below:

Top Shelf per liter bottle	\$90.00
Bar Brand per liter bottle	\$60.00

**Please note** – In order to discourage over-consumption of alcohol, the Fontainebleau Inn refuses to serve shots. We reserve the right to cut off anyone exhibiting signs of inebriation.

**Catering Labor Charge:** The final beverage bill is subject to a 10% Catering Labor Charge. This charge is not a gratuity, and is not paid as such to only the staff that serve your event. Instead, it funds fair living wages and associated overhead for all inn employees who support the operations of the inn and the events we host. This charge is subject to NYS Sales tax.

**Gratuity:** Gratuities for catering servers are customary. We will recommend a gratuity range of 8% to 10% of the final beverage bill, which we believe is appropriate in the context of the Catering Labor Charge and our commitment to fair wages. Gratuities are determined at the discretion of the customer, are paid entirely to the service staff that work your event, and are not subject to NYS Sales tax.

### **Bed and Breakfast Rooms**

We have eight guestrooms which range in price from \$165 (five rooms) to \$185 (three rooms) per night per room, plus 12% tax. Full breakfast for the guests is included. All rooms have queen beds and private baths, wifi, air conditioning, hair dryers, irons and ironing boards, and one is handicapped accessible on the first floor.

If you are hosting an event between May and October, you are required to fill all the rooms for at least two nights (generally Friday and Saturday), with charges billed to either you or your guests.

### **Booking Your Event**

**Deposits:** The Inn requires a **Reservation deposit of \$2,000.00** to reserve a date. A **second deposit of \$2,000.00** is due by January 15<sup>th</sup> of the event year. Both of these payments will be deducted from the final bill at the time of the event. Note we do not accept credit cards, so all payments must be by cash or check.

### **Cancellation**

If you cancel your reservation and we are able to rebook your reserved date with what we judge to be a comparable event, we will refund any deposits paid, less a non-refundable fee of \$500.00. Comparability will be based on the size and scope of both reservations. Due to the lead time in event bookings, early cancellations are much more likely to result in refunds.